

Memorandum



Date: July 07, 2005

Agenda Item No. 8(B)(1)(A)

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject:

**AUTHORIZATION FOR THE COUNTY MANAGER TO RECEIVE AND
EXPEND FEDERAL FUNDS FOR COMMUNITY ACTION AGENCY'S HEAD
START / EARLY HEAD START PROGRAM**

RECOMMENDATION

It is recommended that the Board approve the attached resolution, which authorizes the County Manager to receive and expend Federal Health and Human Services (HHS) funds in the approximate amount of \$50,537,762.00 for continuation of Miami-Dade County Community Action Agency's Head Start/Early Head Start Program for the period from August 1, 2005 through July 31, 2006.

BACKGROUND

Resolution No. R-482-04 authorized the County to receive \$49,629,062 in federal funds for continuation of the Community Action Agency's Head Start/Early Head Start Program to serve 6,528 children in the program year 2004-2005. The refunding application is requesting HHS to provide \$50,537,762 for the program year 2005-2006. A Miami-Dade County general fund and space match of \$5,001,076 is required and included in the county's budget for FY2004-05; in-kind in the amount of \$7,633,364 is also required, for a program total of \$63,172,202. The grant's 20% in-kind requirement is accomplished through contracts, leases and donations. Administrative cost attributed to the program will be \$9,002,763. The Head Start/Early Head Start program year is August 1, 2005 through July 31, 2006.

Head Start and Early Head Start are comprehensive child development programs, which serve children from birth to age five, pregnant women, and their families (6,210 pre-school and 318 Early Head Start). Head Start and Early Head Start are child focused programs and have the overall goal of increasing the social competence of young children in low-income families. Social competence takes into account the interrelatedness of social, emotional, cognitive, and physical development.

Head Start services are also family-centered, following the tenets that children develop in the context of their family and culture and that parents are respected as the primary educators and nurturers of their children.

Head Start provides a range of individualized services in the areas of education and early childhood development, medical, dental, mental health, nutrition, as well as parent involvement. In addition, the

entire range of Head Start services is responsive and appropriate to each child and family's development, ethnic, cultural and linguistic heritage and experience.

Administrative Costs

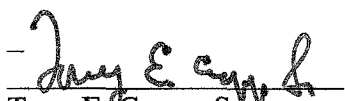
Administrative costs for the program amount to \$9,002,763, which is 14.25% of the total Federal and non-Federal Share. Head Start Regulations cap administrative costs at 15% of Federal and Non-Federal dollars and in-kind. The administrative cost pays for administrative staff that will be administering the program, audits, insurance, office equipment and supplies, postage, printing, and phone services. Delegate agency administrative costs are included as part of the overall administrative costs.

Full time administrative staff

Central Office staff	34
Center Directors	19
Regional Coordinators	2
Technology	<u>2</u>
Total	57

Description	Budget
Personnel	\$3,761,262
Fringes	1,472,609
Contractual Professional	186,649
Insurance	273,382
County Charges	16,400
General Administration	125,900
Commodities	52,344
Delegates	3,114,197
Total	\$9,002,763

The Miami-Dade County Head Start/Early Head Start Program will continue providing comprehensive child development services to predominantly low-income, pre-school aged children 0-5 years. The program will serve 6,528 children at an approximate cost of \$9,677 per child. Head Start operates forty seven (47) centers directly, and contracts with nine (9) delegate agencies and two (2) childcare partners to serve children and their families from North Dade to Florida City. A list of Head Start/Early Head centers by commission district is attached for review (see Attachment I).


Tony E. Crapp, Sr.
Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: July 7, 2005

FROM: Robert A. Ginsburg
County Attorney

SUBJECT: Agenda Item No. 8(B)(1)(A)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing.
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(B)(1)(A)

07-07-05

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND FEDERAL FUNDS FOR THE CONTINUATION OF THE HEAD START/EARLY HEAD START PROGRAM OF MIAMI-DADE COUNTY COMMUNITY ACTION AGENCY FOR FY 2005-06 AND FURTHER AUTHORIZING THE COUNTY MANAGER OR HIS DESIGNEE TO RECEIVE AND EXPEND ADDITIONAL FUNDS THAT MAY BECOME AVAILABLE, AND AUTHORIZING CONTRACTS THEREOF

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Manager to receive and expend Federal Health and Human Services (HHS) funds in the approximate amount of \$50,537,762 for the continuation of the Head Start/Early Head Start Program by the Miami-Dade County Community Action Agency; authorizes the County Manager or his designee to execute such contracts and agreements as are required by this governmental body following approval by the County Attorney's Office; to receive and expend all monies received for the purposes described in the funding request; to apply for, receive, and expend subsequent funds that might become available during the term of the grant; and to file and execute any necessary amendments, modifications, and termination clause to the agreement for and on behalf of Miami-Dade County, Florida.


The foregoing resolution was offered by Commissioner _____, who
moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Dennis C. Moss, Vice-Chairman	
Bruno A. Barreiro	Dr. Barbara Carey-Shuler
Jose "Pepe" Diaz	Carlos A. Gimenez
Sally A. Heyman	Barbara J. Jordan
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this
7th day of July, 2005. This Resolution and contract, if not vetoed, shall become effective
in accordance with Resolution No. R-377-04.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as
to form and legal sufficiency. 

Glenn A. Saks

By: _____
Deputy Clerk

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Attachment I**COMMISSION DISTRICT ONE (1)****HEAD START/EARLY HEAD START SITES:**

Bunche Park Elementary 20 Children Enrolled	16001 Bunche Park Drive Miami, Florida 33054	(305) 623-6506
Carol City Elementary 20 Children Enrolled	4375 N. W. 173 rd Drive Miami, Florida 33056	(305) 474-5781
Nathan B. Young Elementary 30 Children Enrolled	14120 N. W. 24 th Avenue Miami, Florida 33154	(305) 687-8325
Colonel Harry Zubkoff 168 Children Enrolled	55 N. W. 199 th Street Miami, Florida 33169	(305) 770-3132
Opa-Locka 60 Children Enrolled	630 Sharar Avenue Opa-Locka, Florida 33054	(305) 681-7899
Skyway Elementary 20 Children Enrolled	4565 N. W. 206 Terrace Miami, Florida 33056	(305) 620-8730
Florida Memorial College 76 Children Enrolled	4455 N. W. 156 th Street Miami, Florida 33054	(305) 474-5778
FCAA Bunche Park 40 Children Enrolled	15700 N. W. 20 th Road Miami, Florida 33054	(305) 623-3371
FCAA Opa-Locka 116 Children Enrolled	13405 N. W. 28 th Avenue Miami, Florida 33054	(305) 685-5566
Landow Yeshiva 60 Children Enrolled	17330 N. W. 7 th Avenue Miami, Florida 33169	(305) 653-8770
JESCA VII 20 Children Enrolled	3201 N. W. 207 th Street Miami, Florida 33056	(305) 621-6224
FCAA Children's Place 60 Children Enrolled	14701 N. W. 7 th Avenue Miami, Florida 33138	(305) 685-4881
Miami Gardens Elementary 16 Children Enrolled*	16825 N.W. 22 nd Avenue Miami, Florida 33055	(305) 474-7309

COMMISSION DISTRICT TWO (2)**HEAD START/EARLY HEAD START SITES:**

Blue Lake Pointe 20 Children Enrolled	1325 N. W. 103 rd Street Miami, Florida 33147	(305) 835-7590
Carrie Meek Enrichment Center 78 Children Enrolled	1900 N. W. 75 th Street Miami, Florida 33147	(305) 694-2769
D.A. Dorsey 20 Children Enrolled	7100 N. W. 17 th Avenue Miami, Florida 33147	(305) 693-0554
Mt. Zion 64 Children Enrolled	9300 N. W. 32 nd Avenue Miami, Florida 33147	(305) 694-2766
Holy Redeemer 56 Children Enrolled	1325 N. W. 71 st Street Miami, Florida 33147	(305) 694-8477
Thena Crowder Elementary 20 Children Enrolled	757 N. W. 66 th Street Miami, Florida 33150	(305) 836-0012
JESCA Liberty Square 80 Children Enrolled	6306 N. W. 14 th Avenue Miami, Florida 33147	(305) 691-1302
JESCA VII 20 Children Enrolled	111 N. W. 77 th Street Miami, Florida 33150	(305) 757-6237
Miami Park Elementary 40 Children Enrolled	2225 N. W. 103 rd Street Miami, Florida 33167	(305) 694-2767

COMMISSION DISTRICT TWO (2) (Continued)

HEAD START/EARLY HEAD START SITES:

Natural Bridge Elementary 20 Children Enrolled**	1650 N. E. 141 st Street North Miami, Florida 33181	(305) 439-2899
Phyllis Miller Elementary 20 Children Enrolled	840 N. W. 87 th Street Miami, Florida	(305) 756-3800
JESCA Olive Alexander 20 Children Enrolled	2271 N. W. 72 nd Street Miami, Florida 33142	(305) 691-8412
CCS Notre Dame 200 Children Enrolled	130 N. E. 62 nd Street Miami, Florida 33142	(305) 751-6778
CCS Centro Hispano 160 Children Enrolled	144 N. W. 26 th Street Miami, Florida	(305) 576-7757
Oakgrove Elementary 20 Children Enrolled	15640 N. E. 8 th Avenue North Miami, Florida 33162	(305) 439-2899
Poinciana Park Elementary 40 Children Enrolled	6545 N. W. 23 rd Avenue Miami, Florida 33147	(305) 691-5640
Westview Elementary 20 Children Enrolled**	2101 N. W. 127 th Street Miami, Florida 33161	(305) 953-5101

COMMISSION DISTRICT THREE (3)

HEAD START/EARLY HEAD START SITES:

Bethune 380 Children Enrolled	2900 N. W. 43 rd Terrace Miami, Florida 33142	(305) 638-6073
Culmer Place 20 Children Enrolled	610 N. W. 10 th Street Miami, Florida 33136	(305) 638-6680
FCAA New Hope 80 Children Enrolled	1881 N. W. 103 rd Street Miami, Florida 33147	(305) 634-5203
Greater Bethel 40 Children Enrolled	245 N. W. 8 th Street Miami, Florida 33136	(305) 696-7745
JESCA Caleb 160 Children Enrolled	5400 N. W. 22 nd Avenue Miami, Florida 33142	(305) 358-5368
KIDCO IV 40 Children Enrolled	3001 N. W. 2 nd Avenue Miami, Florida 33127	(305) 633-2573
Olinda Elementary 40 Children Enrolled	5536 N. W. 13 th Avenue Miami, Florida 33139	(305) 758-0429
Orchard Villa 40 Children Enrolled	5720 N. W. 13 th Avenue Miami, Florida 33142	(305) 634-5914
Our Little Ones 100 Children Enrolled	8037 N. E. 2 nd Avenue Miami, Florida 33138	(305) 795-1531
Victory Homes 40 Children Enrolled	520 N. W. 75 th Street Miami, Florida 33147	(305) 758-0046
FCAA Dr. Simpson 196 Children Enrolled	150 N. E. 42 nd Avenue Miami, Florida 33167	(305) 758-2533
Charles Drew Elementary 40 Children Enrolled	1775 N. W. 60 th Street Miami, Florida 33142	(305) 573-1443
Douglass Elementary 40 Children Enrolled	314 N. W. 12 th Street Miami, Florida 33136	(305) 835-6651

COMMISSION DISTRICT THREE (3) (Continued)

HEAD START/EARLY HEAD START SITES:

KIDCO I 96 Children Enrolled	221 N. E. 36 th Street Miami, Florida 33137	(305) 573-1515
KIDCO II 120 Children Enrolled	123 N. E. 36 th Street Miami, Florida 33137	(305) 576-6990
KIDCO III 100 Children Enrolled	3628 N. E. 1 st Court Miami, Florida 33137	(305) 576-6990
JESCA Larchmont 60 Children Enrolled	15 N. E. 188 th Street Miami, Florida 33161	(305) 751-3566
JESCA Culmer 57 Children Enrolled	1600 N. W. 3 rd Avenue Miami, Florida 33136	(305) 573-4950
JESCA Jackson Dade 20 Children Enrolled	801 N. W. 7 th Street Miami, Florida 33136	(305) 324-7410
Allapattah 80 Children Enrolled	1836 N. W. 22 nd Place Miami, Florida 33125	(305) 633-8690
Early Intervention 19 Children Enrolled	1400 N. W. 36 th Street Miami, Florida 33142	(305) 636-4275
CPHI North 44 Children Enrolled	1550 North Miami Avenue Miami, Florida 33161	(305) 329-3040

COMMISSION DISTRICT FOUR (4)

HEAD START/EARLY HEAD START SITES:

Biscayne Elementary 40 Children Enrolled	800 - 77 th Street Miami Beach, Florida 33142	(305) 868-7727
JFK Middle 60 Children Enrolled	1075 N. E. 167 th Street North Miami, Florida 33167	(305) 690-8381

COMMISSION DISTRICT FIVE (5)

HEAD START/EARLY HEAD START SITES:

Feinberg/Fisher Elementary 40 Children Enrolled	1420 Washington Avenue Miami, Florida 33139	(305) 535-4239
South Pointe Elementary 20 Children Enrolled	1050 4 th Street Miami Beach, Florida 33139	(305) 868-3698
Treasure Island 40 Children Enrolled	7540 E. Treasure Drive Miami Beach, Florida 33141	(305) 545-7720
CCS Centro Mater East 160 Children Enrolled	418 S. W. 4 th Avenue Miami, Florida 33130	(305) 545-6049
CCS Sagrada Familia 220 Children Enrolled	970 S. W. 1 st Street Miami, Florida 33134	(305) 324-5424

COMMISSION DISTRICT SIX (6)

HEAD START/EARLY HEAD START SITES:

Dupuis Elementary 60 Children Enrolled	1150 W. 59 th Avenue Hialeah, Florida 33012	(305) 828-7477
FCAA Mt. Zion 40 Children Enrolled	500 West 23 rd Street Hialeah, Florida 33012	(305) 887-1922
Paradise Christian 120 Children Enrolled	6184 West 21 st Court Hialeah, Florida 33015	(305) 828-7477
CCS Centro Mater West 226 Children Enrolled	8298 N. W. 103 rd Street Miami, Florida 33016	(305) 827-4040
O'Farrill Learning Center 50 Children Enrolled	6741 S. W. 24 th Street Miami, Florida 33155	(305) 264-3232
South Hialeah Elementary 17 Children Enrolled	265 E. 5 th Street Hialeah, Florida 33010	(305) 805-7187

COMMISSION DISTRICT SEVEN (7)

HEAD START/EARLY HEAD START SITES:

The English Center 20 Children Enrolled	3501 S. W. 28 th Street Miami, Florida 33133	(305) 446-7731
St. Albans/Coconut Grove 140 Children Enrolled	3465 Brooker Street Miami, Florida 33143	(305) 443-1234
St. Albans/FamilyDay Care Homes 96 Children Enrolled	3465 Brooker Street Miami, Florida 33143	(305) 443-1234
St. Albans South Miami 60 Children Enrolled	6060 S. W. 66 th Street Miami, Florida 33143	(305) 667-2664
South Miami 65 Children Enrolled	6125 S. W. 68 th Street Miami, Florida 33143	(305) 665-4684

COMMISSION DISTRICT EIGHT (8)

HEAD START/EARLY HEAD START SITES:

CCS Good Shepherd 260 Children Enrolled	18601 S. W. 97 th Avenue Miami, Florida 33157	(305) 235-1756
Leisure City Mobiles 108 Children Enrolled	14835 Fillmore Lane Leisure City, Florida 33032	(305) 245-6626

COMMISSION DISTRICT NINE (9)

HEAD START/EARLY HEAD START SITES:

Arthur Mays Villas 40 Children Enrolled	11341 S. W. 216 th Street Miami, Florida 33170	(305) 232-3801
Colonial Drive Elementary 20 Children Enrolled	10755 S. W. 160 th Street Miami, Florida 33157	(305) 238-4175
Modello 38 Children Enrolled	1350 S. W. 282 nd Street Naranja, Florida 33032	(305) 242-7689
Perrine 80 Children Enrolled	17801 Homestead Avenue Perrine, Florida 33157	(305) 232-3804
LeJardin I 80 Children Enrolled	320 N.W. 2 nd Street Homestead, Florida 33034	(305) 245-2422
CCS South Dade 216 Children Enrolled	28520 S.W. 148 th Avenue Homestead, Florida 33034	(305) 245-0979
LeJardin III 60 Children Enrolled	77 W. Mowry Street Homestead, Florida 33030	(305) 247-0696
Isaac A. Withers 156 Children Enrolled	21300 S.W. 122 nd Avenue Goulds, Florida 33170	(305) 251-2395
Florida City Mobiles 100 Children Enrolled	1430 N.W. 1 st Court Florida City, Florida 33034	(305) 245-6717
LeJardin II 256 Children Enrolled	107 S.W. 8 th Street Homestead, Florida 33032	(305) 246-9292
CPHI South 92 Children Enrolled	28205 S.W. 125 th Avenue Homestead, Florida 33039	(305) 416-7169
Whigham Elementary 20 Children Enrolled	21545 S. W. 87 th Avenue Miami, Florida 33157	(305) 378-1788

COMMISSION DISTRICT TEN (10)

HEAD START/EARLY HEAD START SITES:

Tropical Elementary 20 Children Enrolled*	4545 S. W. 104 th Street Miami, Florida	(305) 2212-0284
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COMMISSION DISTRICT TWELVE (12)

HEAD START/EARLY HEAD START SITES:

Sweetwater 30 Children	250 S. W. 114 th Avenue Sweetwater, Florida 33144	(305) 227-3162
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* New Site (Not Yet Open)

** Site Temporarily Closed

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(1)(A)
4-27-04

OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
DADE COUNTY, FLORIDA

RESOLUTION NO. R- 482-04

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO APPLY FOR, RECEIVE AND EXPEND FEDERAL FUNDS FY 2004-05 FOR THE CONTINUED ADMINISTRATION AND OPERATION OF THE HEAD START/EARLY HEAD START PROGRAM OF MIAMI-DADE COMMUNITY ACTION AGENCY; APPROVAL TO RECEIVE AND EXPEND ADDITIONAL FUNDS WHICH BECOME AVAILABLE; AND AUTHORIZING CONTRACTS THEREOF

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

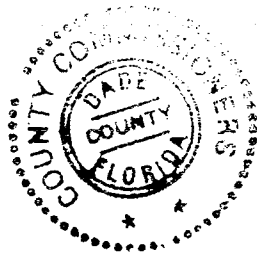
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Manager to receive and expend Federal Health and Human Services (HHS) funds in the approximate amount of \$49,629,062 for the continued administration and operation of the Head Start/Early Head Start Program by the Community Action Agency; authorizes the County Manager to execute such contracts and agreements as are required by this body, following approval by the County Attorney's Office; to execute such other contracts as will serve to further the purposes described in the funding request, following approval by the County Attorney's Office; to expend any and all monies received for the purposes as described in the funding request; to receive, and expend subsequent funds that might become available during the term of the grant; to file and execute any necessary amendments to the application for and on behalf of Miami-Dade County, Florida; and to exercise amendments, modifications, renewal, cancellation and termination clauses of any contracts and agreements on behalf of Miami-Dade County, Florida.

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The foregoing resolution was offered by Commissioner Jose "Pepe" Diaz, who moved its adoption. The motion was seconded by Commissioner Rebecca Sosa and upon being put to a vote, the vote was as follows:

Dr. Barbara Carey-Shuler, Chairperson	absent		
Katy Sorenson, Vice-Chairperson	aye		
Bruno A. Barreiro	absent	Jose "Pepe" Diaz	aye
Betty T. Ferguson	absent	Sally A. Heyman	aye
Joe A. Martinez	aye	Jimmy L. Morales	aye
Dennis C. Moss	absent	Dorrian D. Rolle	aye
Natacha Seijas	absent	Rebeca Sosa	aye
Sen. Javier D. Souto	absent		

The Chairperson thereupon declared the resolution duly passed and adopted this 27th day of April, 2004. This Resolution and contract, if not vetoed, shall become effective in accordance with Resolution No. R-377-04.



Approved by County Attorney as
to form and legal sufficiency. mc
Marcia G. Cooke

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

By: **KAY SULLIVAN**
Deputy Clerk



MEMORANDUM

Agenda Item No. 3(A)(1)(A)

TO: Honorable Chairperson Barbara Caréy-Shuler, Ed.D.
and Members, Board of County Commissioners

DATE: April 27, 2004

FROM: George M. Burgess
County Manager

SUBJECT: **REFUNDING
AUTHORIZATION FOR THE
COUNTY MANAGER TO
APPLY FOR, RECEIVE AND
EXPEND FEDERAL FUNDS
FOR COMMUNITY ACTION
AGENCY'S HEAD START /
EARLY HEAD START
PROGRAM**

RECOMMENDATION

It is recommended that the Board approve the attached resolution which authorizes the County Manager to apply for, receive and expend Federal Health and Human Services (HHS) funds in the approximate amount of \$49,629,062 to continue the administration and operation of the Head Start/Early Head Start Program by the Miami-Dade Community Action Agency for the period from August 1, 2004 through July 31, 2005.

BACKGROUND

Resolution No. R-407-03 authorized the County to receive \$48,506,265 to serve 6,528 children in the program year 2003-2004. The grant refunding application is requesting HHS to provide \$49,629,062 with a Miami-Dade County general fund and space local match of \$3,208,815, and in-kind in the amount of \$9,198,450, for a program total of \$62,036,327. The grant's 20% in-kind requirement is accomplished through contracts, leases and donations. Administrative cost attributed to the program will be \$8,138,931. The Head Start/Early Head Start program year is August 1, 2004 through July 31, 2005.

The Miami-Dade County Head Start/Early Head Start Program will continue providing comprehensive child development services to predominantly low-income, pre-school aged (0-5) children. The program will serve 6,528 children at an approximate cost of \$9,503 per child. Head Start operates fifty-two (52) centers directly, and contracts with nine (9) delegate agencies to serve children and their families from North Dade to Florida City.

Some of the services provided by Head Start to children and their families are: educational experiences with individually prescribed learning activities; complete medical screenings (physical, dental, psychological); therapy for disabled enrollees; referral and follow-up for families with identified needs; nutrition, meals, snacks, and parent participation in the overall program.

Assistant County Manager

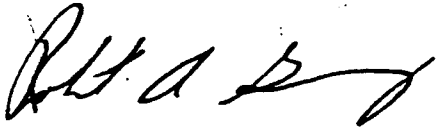


MEMORANDUM

(Revised)

TO: Hon. Chairperson Barbara Carey-Shuler, Ed.D.
and Members, Board of County Commissioners

DATE: April 27, 2004

FROM: 
Robert A. Ginsburg
County Attorney

SUBJECT: Agenda Item No. 3(A)(1)(A)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
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- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☒ Housekeeping item (no policy decision required)
- ☐ No committee review

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